

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 2 FEBRUARY 2017 FROM 9AM IN ROOMS 2 & 3,
CLINICAL EDUCATION CENTRE, GLENFIELD HOSPITAL**

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Deputy Chairman	
	To receive apologies for absence, including Mr K Singh, Trust Chairman. The meeting will be chaired by Mr M Traynor, Deputy Chairman.			-
2.	DECLARATIONS OF INTERESTS	-	Deputy Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	Minutes of the 5 January 2017 and 19 January 2017 Trust Board meetings. <i>For approval</i>	A & A1 (A1 to follow)	Deputy Chairman	-
4.	MATTERS ARISING			9am – 9.10am
	Action log from the January 2017 Trust Board meetings. <i>For approval</i>	B	Deputy Chairman	-
5.	CHIEF EXECUTIVE'S MONTHLY REPORT FEBRUARY 2017 <i>for discussion</i>	C	Chief Executive	9.10am – 9.30am
6.	KEY ISSUES FOR DECISION/DISCUSSION			
6.1	PATIENT STORY <i>for discussion</i>	D	Chief Nurse	9.30am – 9.50am
6.2	CQC INSPECTION REPORT <i>for discussion and assurance</i>	E	Chief Nurse/ Medical Director	9.50am – 10.10am
6.3	EAST MIDLANDS CONGENITAL HEART CENTRE UPDATE <i>for discussion and assurance</i>	F	Chief Executive/ Director of Marketing and Communications	10.10am – 10.20am
6.4	EMERGENCY CARE PERFORMANCE <i>for discussion and assurance</i>	G (to follow)	Chief Operating Officer	10.20am – 10.35am
6.5	EMERGENCY FLOOR UPDATE <i>for discussion and assurance</i>	H (to follow)	Chief Operating Officer	10.35am – 10.45am

6.6	EQUALITY WORKFORCE MONITORING REPORT 2015-2016 <i>for discussion and approval</i>	I	Director of Workforce and OD	10.45am – 11am
<i>Comfort break</i>				
7.	RISK MANAGEMENT			
7.1	INTEGRATED RISK REPORT <i>for discussion and assurance</i>	J	Medical Director	11.05am – 11.20am
8.	STRATEGY AND RECONFIGURATION			
8.1	SUSTAINABILITY AND TRANSFORMATION PLAN AND UHL RECONFIGURATION PROGRAMME – UPDATE <i>for discussion and assurance</i>	K	Chief Financial Officer /Director of Marketing and Communications	11.20am – 11.35am
9.	PATIENT AND PUBLIC INVOLVEMENT – COMMUNITY ENGAGEMENT PROPOSAL <i>for discussion</i>	L	Director of Marketing and Communications	11.35am – 11.50am
10.	QUALITY AND PERFORMANCE			
10.1	QUALITY ASSURANCE COMMITTEE (QAC) To receive the summary of the issues considered at the 26 January 2017 meeting for information. Formal minutes of that meeting will be submitted to the 2 March 2017 Trust Board.	M (to follow)	QAC Non-Executive Director Chair	11.50am – 11.55am
10.2	INTEGRATED FINANCE, PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the summary of the issues considered at the 26 January 2017 meeting for information. Formal minutes of that meeting will be submitted to the 2 March 2017 Trust Board.	N	IFPIC Non-Executive Director Chair	11.55am – 12noon
10.3	2016-17 FINANCIAL PERFORMANCE – DECEMBER 2016 <i>for discussion and assurance</i>	O	Chief Financial Officer	12noon – 12.15pm
11.	REPORTS FROM BOARD COMMITTEES			12.15pm – 12.20pm
11.1	AUDIT COMMITTEE To receive the draft 5 January 2017 Audit Committee Minutes for noting and endorsement of any recommendations.	P	Audit Committee Non-Executive Director Chair	
11.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive the 22 December 2016 QAC Minutes for noting and endorsement of any recommendations.	Q	QAC Non-Executive Director Chair	
11.3	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the 22 December 2016 IFPIC Minutes for noting and endorsement of any recommendations.	R	IFPIC Non-Executive Director Chair	
12.	TRUST BOARD BULLETIN – FEBRUARY 2017	S	-	-
13.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Deputy Chairman	12.20pm – 12.25pm
14.	ANY OTHER BUSINESS	-	Deputy Chairman	12.25pm – 12.30pm

15.	DATE OF NEXT MEETINGS	-		
	The next Trust Board meeting will be held on Thursday 2 March 2017 from 9am in rooms A & B, Education Centre, Leicester General Hospital.			
16.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 17 - 22).			
17.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			
18.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 22 December 2016 and 5 January 2017 Trust Board meetings. <i>For approval</i>	T & T1	Deputy Chairman	--
19.	MATTERS ARISING Confidential action log from the 22 December 2016 and 5 January 2017 Trust Board. <i>For approval</i>	U	Deputy Chairman	12.30pm – 12.35pm
20.	REPORT FROM THE DIRECTOR OF CORPORATE AND LEGAL AFFAIRS	V	Director of Corporate and Legal Affairs	12.35pm – 12.45pm
21.	REPORTS FROM BOARD COMMITTEES			12.45pm – 1pm
21.1	AUDIT COMMITTEE To receive the draft confidential 5 January 2017 Audit Committee Minutes for noting and endorsement of any recommendations.	W	Audit Committee Non-Executive Director Chair	
21.2	QUALITY ASSURANCE COMMITTEE (QAC) To receive the confidential 22 December 2016 QAC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 26 January 2017 QAC (formal Minutes to be submitted to the 2 March 2017 Trust Board).	X & X1 (X1 to follow)	QAC Non-Executive Director Chair	
21.3	INTEGRATED FINANCE PERFORMANCE AND INVESTMENT COMMITTEE (IFPIC) To receive the confidential 22 December 2016 IFPIC Minutes for noting and endorsement of any recommendations, and the confidential summary of the 26 January 2017 IFPIC (formal Minutes to be submitted to the 2 March 2017 Trust Board).	Y & Y1	IFPIC Non-Executive Director Chair	
22.	ANY OTHER BUSINESS		Deputy Chairman	1pm – 1.05pm